**XXXXNameXXXX**

402 Manek Road Saskatoon, SK

(639)-XXX-XXX, XXXXXXXXX@outlook.com

**OBJECTIVE:** Seeking work as a Warehouse Worker.

**HIGHLIGHTS OF QUALIFICATIONS**

* Experienced in basic machine operation, inspection and shipping / receiving
* Demonstrated ability to complete tasks with minimal supervision and with a high degree of skills and accuracy
* Excellent gasp of warehouse safety and cleanliness standards
* Inventory maintenance experience; accurately organized and counted product on a weekly basis
* Regularly participated in employee suggestion program
* Security guard, First Aid, CPR and AED certified
* Follow all SOP’s expectations
* Good computer skills; proficient in MS office – Excel, Power Point and MS Word

**SKILLS AND ABILITIES**

**COLLABORATION**

* Worked closely with other production workers to complete daily task
* Successfully worked in rotation order with different boxing and packaging teams
* Team player: ability to work effectiveness both in a team and independently

**ORGANISATION**

* Maintains safe and clean work environment by keeping shelves, pallet area, and workstations n Prepares orders by processing requests and supply orders; pulling materials; packing boxes; placing orders in delivery area
* Sort and place materials or items on racks, shelves or in bins according to organizational standards
* Assist shipping and receiving unloading trucks and checking in merchandise

**TIME MANAGEMENT**

* Being aware and observant of any issues that can potentially turn into problem
* proactively fix issues before they become time-consuming problems
* Being organised and working efficiently

**PRODUCTIVITIY**

* Ability to take initiative
* Ability to priorities work duties effectively
* Ensured frequent alternation of working postures; stand every 15 minutes and seat every 15 minutes

**WORK EXPERIENCE**

**Private Investigator (Part-time) December 2019 – Till Date**

SPI - Saskatoon, Private Investigators

**Production Line Worker February 2020 – February 2020**

BASF, SK

**Warehouse Worker (Casual) October 2019 – November 2019**

Ashely Furniture, SK

**EDUCATION & TRAINING**

**OHS Standard First Aid, CPC-C and AED Certificate Course January - 2020**

St. John Ambulance Saint-Jean Saskatoon, Sk

**Generic WHIMS Training Certificate December - 2019**

The Commissionaires North Saskatchewan Division

**Commissionaires Security Guard Certificate Course December - 2019**

The Commissionaires North Saskatchewan Division

**Bachelor of Science Mass Communication**  **2003**

University of Lagos

**VOLUNTEER EXPERIENCE**

**Volunteer Open Door Job Fair** **2019**

Open Door Society

**INTERESTS**

* Snooker / Billiards
* Tennis

**REFERENCES**

**XXNameXX**

Tech Analyst, Cameco Canada

+1306XXXXX

**XXXXXXX**

Managing Director, Cheil Worldwide Poland

+486XXXXXX

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Security Guard, SPI Canada

+1639XXXX